

Immaculate Conception Catholic School Tuition Agreement for 2015-2016

Registration

Student fees are charged per child and are non-refundable. This fee covers various costs such as textbooks, workbooks, classroom supplies, student insurance, and standardized testing that each child uses. **The student fee is \$425 per child.** Registration is **now due** in order to secure a place in the classroom. After August 1, there is a late fee of \$50 for returning students.

Family fees are charged per family and are non-refundable. This fee covers Gradelink, SchoolReach, office supplies, etc. **The family fee is \$250 per family.** Registration is **now due** in order to secure a place in the classroom.

Tuition

Tuition covers the salaries and benefits for the staff at Immaculate Conception School. The actual cost to educate each child is well over \$6,000. The difference between the tuition and the actual cost must be made up through fundraisers. Immaculate Conception School offers parents several options for tuition payment:

- * Payment in full by August 17, 2015 (avoids FACTs service fees)
- * 10 monthly payments August thru May made through FACTs (Tuition Mgmt Co.)
- * 11 monthly payments July thru May made through FACTs (Tuition Mgmt Co.)
- * 12 monthly payments July thru June made through FACTs (Tuition Mgmt Co.)

	Annual	10 monthly	11 monthly	12 monthly
	Tuition	payments	payments	payments
1 Child	\$4,400	\$440	\$400	\$367
2 Children	\$8,140	\$814	\$740	\$678.34
3 Children	\$11,220	\$1,122	\$1,020	\$935

Fundraising

Each Immaculate Conception School Family is required to donate a minimum of **\$400.00 in fundraising** through a variety of community building events. **Additionally each school family is required to purchase at least \$50.00 in Festival Raffle tickets.** The fundraising commitment must be completed by May 1, 2016 or families will be charged accordingly.

Service Hours

Each Immaculate Conception Family is required to complete a minimum of **30 hours of service.** It is mandatory that **at least 5 of these hours be served at the Festival.** A fee of \$25.00 per hour will be

charged for each hour not completed. The service hour commitment must be completed by May 1, 2016 or families will be charged accordingly.

PTO Buy Out

To fulfill the service hours and fundraising quota, a family may choose to pay \$1000 instead of participating in fundraisers or participating in service hours.

8th grade Graduation Fees

\$300 for graduation expenses and food for graduates

Enrollment Procedures

- Registration fees must be paid in full by the specified date unless arrangements have been made with the Pastor.
- Tuition Agreement must be completed, signed, and accepted by school administration.
- FACTs online enrollment must be completed unless electing single payment.
- Records must be submitted such as immunization card and birth certificate (if requested).

Acceptance of a student for readmission will be based on academic performance, conduct, and cooperation with the school and its policies including attendance and finances. **Returning families with past due financial balances will be removed from the class list and will not be allowed to register for the next school year until those obligations have been met.**

Payment Policies

In order for Immaculate Conception School to meet its financial obligations the school has adopted the following policies regarding payments.

- Payment of tuition and other financial obligations must be paid when due. Failure to pay may result in your student's removal from the class list and not be allowed to attend class until payment has been made.
- A \$30.00 late fee may be assessed on all accounts not paid when due.
- An NSF fee of \$25.00 will be charged per check and check-writing privileges will be suspended if the bank returns payments.
- requires *at least* one person to be designated as the responsible party who will accept all financial responsibility for the enrolled student/s. The responsible party must sign the tuition agreement. All communications regarding the financial obligations will be made using the address and phone numbers provided on this agreement.
- All accounts that go beyond 60 days past due may be automatically transferred to our collection service for assistance.
- All tuition payments must be made by using the FACTs payment system.

Financial Aid

Any family that would like to apply for need based financial aid is encouraged to do so through CEF. All applications are confidential.

All school families are required to follow the policies that are written in the Immaculate Conception School Family Handbook, and must sign and return the form indicating that they have read and understood the Handbook, and agree to abide by all policies.

Immaculate Conception School Tuition Agreement 2015-2016

Please return this completed page with your non-refundable registration fee for the 2015-2016 school year by August 1, 2015.

Tuition Payment Options (select one):

- Payment in full by August 17, 2015
- 10 monthly payments August thru May made through FACTs (Tuition Mgmt Co.)
- 11 monthly payments July thru May made through FACTs (Tuition Mgmt Co.)
- 12 monthly payments July thru June made through FACTs (Tuition Mgmt Co.)

I/We have read this Immaculate Conception School and agree to abide by the policies that are written in the Immaculate Conception School Family Handbook.

Student Name _____
Grade in Fall

Student Name _____
Grade in Fall

Student Name _____
Grade in Fall

Financial Responsible Party's Signature _____
Print Name

Street Address City State Zip Code

Day Time Telephone _____
E-mail Address

Financial Responsible Party's Signature _____
Print Name

Street Address

City

State

Zip Code

Day Time Telephone

E-mail Address